

# KAIAPOI HIGH SCHOOL



## Year 8 Orientation Booklet

Important Information for  
Year 9 Students 2024

### **Principal**

Mr Reid

### **Deputy Principals**

Mrs Enersen

Ms van Vuuren

Mr Liddell

Mr Sandes

### **Maori & Pasifika Dean**

Miss Richardson

### **House Deans**

Mr McGillivray (Kauri)

Mr Bell (Rimu)

Miss Cox (Tōtara)

Miss Scholten (Mataī)

### **Guidance Counsellors**

Mrs O'Connor

Mr MacFarlane

Mrs Kerry



## Message from Mr Reid

Dear New Student to Kaiapoi High School

Kia ora and welcome.

We hope that your start at high school will be a smooth and happy experience.

This booklet contains many pieces of useful information for your start at Kaiapoi High School. These include your stationery and BYOD requirements for next year, uniform requirements, sports information and many more things.

We will next see you on the Year 9 day next year, on Wednesday 31<sup>st</sup> January at 9am. On this day, you will get to visit all your classrooms, get to know your tutor and other students in Year 9. Please have pen and paper with you for that day. That day will be followed by a full school programme on Thursday 1<sup>st</sup> February. We expect all students to be ready with stationery to start on Thursday.

I wish you an enjoyable holiday and I look forward to seeing you ready in correct school uniform at 9am on Wednesday 31<sup>st</sup> January 2024.

Jason Reid  
Principal



KALAPOI  
High School

## House Competition Fun Day

Early in the school year, the whole school will be involved in a fun day of competitions. The aims of this day are to:

- Build tutor group spirit
- Foster inter-house competition
- Aid the orientation to secondary school for new students.

The students will move around of series of events, earning points towards their tutor group total, as each event is completed. At the end of the day, a House total will be calculated. Senior students will act as tutor group leaders for the day.

Students should arrive at school on this day prepared to take part, with lunch, a drink, protective hat, sunscreen, and wearing casual sports clothes in the colour of their house. (Rimu – red, Kauri – green, Mataī – blue, Tōtara – gold).

Any student unable to participate must provide a note from their parent/caregiver.

This fun day, which has now run for many years, has become a positive part of our start of the year procedures.

See you there!!



**KAIAPOI**  
High School

## Important Dates

### 2024 Start Dates:

Monday 29 January	Teacher Only Day
Tuesday 30 January	Teacher Only Day
Wednesday 31 January	Years 9 & 13 students (all day) Pōwhiri 9am – 10:30am
Thursday 1 February	Whole School – Timetable begins
Friday 2 February	Whole School – House Fun Day
Monday 5 February	Whole School
Tuesday 6 February	Waitangi Day
Tuesday 7 February	Whole School

### 2024 Term Dates:

<b>Term 1</b>	Monday 29 January – Friday 12 April
<b>Term 2</b>	Monday 29 April – Friday 5 July
<b>Term 3</b>	Monday 22 July – Friday 27 September
<b>Term 4</b>	Monday 14 October – Wednesday 11 December

### 2024 Public Holidays:

<b>Waitangi Day</b>	Tuesday 6 February
<b>Good Friday</b>	Friday 29 March
<b>Easter Monday</b>	Monday 1 April
<b>Easter Tuesday</b>	Tuesday 2 April
<b>Anzac Day</b>	Thursday 25 April
<b>King's Birthday</b>	Monday 3 June
<b>Matariki</b>	Friday 28 June
<b>Labour Day</b>	Monday 28 October
<b>Show Day</b>	Friday 15 November



get  
back to school  
ready!



# We've teamed up with OfficeMax to make back to school easy!

Your child's class list will be uploaded to **myschool.co.nz**

## Pay now or in easy instalments.

You can pay by internet banking, credit cards or debit cards. OfficeMax has also partnered with LayBuy<sup>#</sup>, so you can pay in 6 weekly, interest-free payments – and still get your order right away.

<sup>#</sup> See [myschool.co.nz/laybuy](https://myschool.co.nz/laybuy) for terms and conditions

Please note: School donations and charges will be charged when you place your order. You cannot use Laybuy<sup>#</sup> to pay for school donations and charges.

Help yourself.  
Help your school.

Earn School Rewards<sup>^</sup> with every order. It's OfficeMax's way of giving back to the community, and it helps your school get the extra things they really need.

<sup>^</sup> See [myschool.co.nz/school-rewards](https://myschool.co.nz/school-rewards) for terms and conditions

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KALAPOI  
High School



December 2023

Dear Parent / Caregiver

### **Get back to school stationery ready!**

We know getting ready for the first day back at school can be a challenge for parents and kids. That's why we've teamed up with OfficeMax to make your back-to-school shop super easy. And if you order in December, you'll go in the draw to WIN 1 of 5 \$1000 cash prizes\*.

Your child's class list is already loaded. Just go to [myschool.co.nz](https://myschool.co.nz). Simply add your details, check that you want everything on the list, then click and confirm — and OfficeMax will get your delivery underway.

Order in December and choose to receive your order straight away or in January.

Laybuy\* is also available, so you can pay in 6 weekly, interest-free payments and still get your order right away.

We encourage you to order early to ensure your child has all their stationery requirements ready to go in plenty of time for the start of Term 1.

So go ahead and beat the back-to-school rush, order today and give them the best start possible.

### **OfficeMax makes it easy to get back to school ready with these great benefits**

- **Free delivery** on orders over \$70<sup>^</sup>
- **Pay now or in easy instalments** — internet banking, credit card, debit card or pay in 6 weekly, interest-free payments with Laybuy\*
- **School Rewards** — when you shop on [myschool.co.nz](https://myschool.co.nz) we earn rewards\* that can be used to purchase extra resources for school
- **Beat the back-to-school rush** — avoid queues and busy malls by shopping online from the safety and comfort of your home
- **School donations & other charges** — can also be paid online at [myschool.co.nz](https://myschool.co.nz). These will be charged when you place your order and will show as a separate transaction on your credit or debit card

*\*Terms and Conditions apply, see [myschool.co.nz](https://myschool.co.nz) for details. <sup>^</sup>Exclusions apply, see [myschool.co.nz/delivery](https://myschool.co.nz/delivery) for details.*



## **KAIAPOI HIGH SCHOOL – YEAR 9 STATIONERY 2024**

**Calculators** – At junior level a scientific calculator (e.g. Casio FX82AU PLUS) is sufficient. However, a graphic calculator is a requirement for NCEA Levels 2 & 3 and a huge advantage for Level 1.

### **BYOD Device**

- 1 x laptop
- 1 x set headphones

### **Pencil Case, including:**

- 4 x pencils (HB, 3B, 4B, 2H)
- 1 x set 12 colouring pencils (full-size)
- 1 x pencil sharpener
- 1 x ruler & 1 eraser
- 1 x blue & 1 x red pen
- 1 x glue stick

### **Subject Requirements:**

- Social Studies: 2 x 1B8 exercise books
- Science: 1 x sciPAD Big Ideas Book One (ISBN 9781991167507), 1B8 exercise book
- Visual Art: 1 x 4B Art pencil, 1 x fine line black pen
- Mathematics: 1 x Level 3/4 Nulake Homework Book (ISBN 9780473061012), 2 x 1E5 exercise books
- Numeracy: 1 x 1E5 exercise book
- Technology: 1 x 1A8 exercise book
- Health: 1 x 1B5 exercise book
- Music: 1 x 1B8 exercise book

### **Other Requirements:**

- 1 x A4 lever arch file
- 1 x set index dividers
- 1 x A4 refill lined
- 1 x clearfile A4 20 page
- 1 x flash drive (16GB)
- 1 x calculator (Casio FX82AU Plus II)

### **Te Reo Māori (full year):**

- 2 x 1B8 exercise books
- 1 x 3B1 notebook
- Te Matapuna workbook (ISBN 9780170425308)



YOUR LOCAL SCHOOL UNIFORM SHOP



KAIAPOI  
High School

Kaiapoi High School uniform is now sold  
exclusively from

**THE U SHOP**

**located at 29 Huntingdon Drive, Rangiora.**

We look forward to welcoming you in-store

“One on one” customer fittings

Pay and takeaway or layby\* now and pick up later

Size exchanges will be available ( subject to meeting our return and exchange policy)

***We recommend avoiding queues in January by visiting the shop now***

Check website for shop opening hours

Link: [www.rangiushop.uniformgroup.co.nz](http://www.rangiushop.uniformgroup.co.nz)

\*Layby terms are available on website

PROUDLY BROUGHT  
TO YOU BY



**UNIFORM GROUP**  
CREATING IDENTITY





**KAIAPOI**  
High School



4A, 29 Huntingdon Drive, Rangiora P: 03 266 9018 rhs.uniformgroup.co.nz

## UNIFORM PRICE LIST

<b>STUDENT NAME:</b>	<b>YR LEVEL:</b>
<b>PARENT/CAREGIVER NAME:</b>	<b>MOB PH:</b>
<b>EMAIL:</b>	<b>DATE:</b>

WORN BY	COMPULSORY	STYLE	STANDARD SIZE RANGE	QTY RECOM'D	SIZE	QTY	RETAIL PRICE INCL GST	TOTAL \$
ALL	✓ Either	Blouse S/S - White	6 - 26	3			\$ 48.00	
ALL		Shirt S/S - White	Y8 - Y14 S - 5XL	3			\$ 48.00	
ALL	✓ Either	Skirt - Tartan	6 - 28	2			\$ 80.00	
ALL		Shorts - Navy   FPB	52, 57, 62, 67 - 107	2			\$ 49.00	
ALL		Trousers - Navy   FPB	6 - 26	2			\$ 63.00	
ALL		Shorts - Navy   MPB	Y8 - Y16, 76, 80, 84 - 124	2			\$ 51.50	
ALL		Trousers - Navy   MPB	60 - 120	2			\$ 65.00	
ALL		Lavalava - Navy	XS - 2XL	2			\$ 54.00	
ALL		Jersey - Navy	77 - 117	1			\$ 96.00	
ALL	Cardigan - Navy	82 - 117	1			\$ 96.00		
ALL	Jacket Softshell - Navy	Y8 - Y14 S - 5XL	1			\$ 92.00		
ALL	Socks - Black/Blue (3 Pkt)	6+, 9+, 12+, 15+	1			\$ 19.50		
ALL	Shoes - Black   Kristen	US 5 - 12				\$ 134.00		
ALL	Shoes - Black Lace-Up   Delta	UK 3 - 15 wide fit				\$ 138.00		
ALL	Shoes - Black Lace Up   JILL	UK 5 - 12				\$ 138.00		
ALL	Belt - Black	52 - 115cm				\$ 35.00		
ALL	Shoe Cream DASC0 - Black	n/a				\$ 9.00		
ALL	Brush Combi - Black	n/a				\$ 9.00		
ALL	Laundry Marker	n/a		1		\$ 4.50		
ALL	Backpack Network	n/a				\$ 69.00		
ALL	Backpack Byte	n/a				\$ 53.00		
ALL	Backpack Reflex	n/a				\$ 49.00		
ALL	Sports Bag Plain	n/a				\$ 49.00		

**Note: FPB = Female pattern block. MPB = Male pattern block**

'Standard' sizes are stated on this form. Other sizes required are unlikely to be stocked.

Sizes required outside the stated 'Standard' sizes may or may not be available. If they are additional costs may be incurred and delivery may take 6 – 8 weeks subject to production availability.

### PAYMENT INFORMATION

<b>ONLINE PAYMENTS</b>	Payee Name:	THE U SHOP – Rangiora	<b>LAYBY is Available</b>
	Payee Acc #:	12 - 3252 -0053823 - 60	Term is 60 days.
	Code:	Student first name & surname	Requires an initial deposit of 30% or \$20 whichever is the greater amount.
	Reference:	School Name	Payments can be made through internet banking, subsequent payment minimum is \$20.
			Order available for pickup when fully paid subject to stock being available.

**WINZ Quote code: Please quote this code CUR000742679 - THE U SHOP – Rangiora when obtaining funds**

## LIST OF SPORTS AVAILABLE

### Archery:

Terms 1, 2, 3 & 4 six week course

### Athletics:

K.H.S. Athletics Champs - March

Canterbury S.S. Prelims - March

Canterbury S.S. Finals - March

S.I.S.S. Champs - April

N.Z.S.S. Champs - December

### Badminton:

Wednesday Sport Terms 2 & 3

### Basketball:

Tuesday Night Snr A + Jnr A Competition

Friday Night S.S. Competition Term 2 & 3

Saturday Club Competition

S.I.S.S. Winter Tournament Week\*

### Bowls:

Wednesday Sport Terms 1 & 4

### Canoe Polo:

Wednesday Sport Terms 1 & 4

### Cricket:

Saturday Team - Terms 1 & 4

Girls - 1 day Tournament Term 1

### Cross Country:

Canterbury S.S. Champs - June

### Dragon Boating:

SISS Champs - Term 1

### Equestrian:

Canterbury S.S. Dressage Champs

S.I.S.S. Champs - Winter Tournament Week\*

### Football:

Indoor Football - Term 1

Wednesday Sport Terms 2 & 3

5 aside - Term 4

### Golf:

Canterbury S.S. Team Champs

### Gymnastics:

Canterbury S.S. Gymnastics Champs

N.Z.S.S. Champs

### Hockey:

6 aside Terms 1 & 4

11 aside Terms 2 & 3

S.I.S.S. Tournament - Winter Tournament Week\*

### Korfball:

Friday Competition Term 1 & 4

S.I.S.S. Junior & Senior Tournaments

### Mountain Biking:

Wednesday Sport Term 1

MTB Nationals Term 3

Wednesday Downhill Racing Term 4

### Netball:

North Canterbury Competition - April - August

Junior S.I.S.S. Tournament - July Chch

S.I.S.S. Winter Tournament Week\*

### Road Race:

Canterbury S.S. Champs - May

N.Z. Champs - December

### Rugby:

Boys Saturday Club Competition tbc

Girls Wednesday Sport Terms 2 & 3

7s Girls Rugby Tournament

### Rugby League:

Monday Competition Term 3

### Ski / Snowboarding:

Canterbury S.S. Champs - August

S.I.S.S. Champs mid-September

### Skate Champs:

Canterbury S.S. Champs - September

### Smallbore Shooting:

Wednesday Sport Terms 1, 2 & 3

### Softball:

Wednesday Sport Terms 1 & 4

S.I.S.S. - Summer Tournament Week - Term 1

### Squash:

Wednesday Sport Terms 2 & 3

### Swimming:

K.H.S. Swimming Sports

Canterbury S.S. Champs

S.I.S.S. Champs

N.Z.S.S. Champs

### Table Tennis:

Terms 2 & 3 Wednesday Sport

### Tennis:

Wednesday Sport Terms 1 & 4

### Touch:

Canterbury S.S. Champs

N.Z.S.S. Champs

### Triathlon:

Canterbury S.S. Triathlon

### Volleyball:

Monday Night Terms 1 & 4

Canterbury S.S. Champs Jnr

**\*Winter Tournament Week: 2nd-6th September**

## INTERSCHOOL EXCHANGES

Our major Interschool Sports Exchanges are:

**Buller High School & Kaikoura High School**

# KAIAPOI HIGH SCHOOL



# SPORT INFORMATION 2024

*Information is as accurate as possible at time of printing  
October 2023*

## SPORT AT KAIAPOI HIGH SCHOOL

Kaiapoi High School has an extensive range of sporting activities available for all students. Our School Sports Coordinators, Hayley Newton and Dot Dixon, can assist you with any inquiries. We can be contacted in the Sports Office (near the entrance to the student slide area) before school, during interval, in the lunch hour or after school.

Sport provides an excellent opportunity for you to mix with students from other year levels, build team spirit and make new friendships. Many of you will enjoy the challenge of improving your skills and participating at a high level. Others will appreciate the opportunity to be involved in social teams or to take part in recreational activities. There is a wide range of choice - so be active, have fun and enjoy your sport.

## GENERAL INFORMATION

**Expectations-** Once involved in a team, you must make a commitment to participate in all practice sessions and games throughout the season. You have a responsibility to your coach, your teammates and to yourself to make a conscientious effort at all times. Kaiapoi High School is a fair-play school and we expect all players, coaches and supporters to abide by the fair-play charter, which is based on enjoyment, playing within the rules, respect for the referees, officials, opposition and supporters. The official fair-play plaque is situated in the gym - make a note of finding time to read it. Be a "good sport."

**Sports Noticeboard-** The sports noticeboard is situated outside the Sports Office. All Wednesday sports draws, Monday night Volleyball and Friday night Basketball are posted on the sports noticeboard.

**Daily Notices-** Information regarding team trials, house challenges, lunchtime activities, and upcoming events etc, is published in the daily notices, which can be found on the KHS app or on the website. A copy is also posted on the sports noticeboard.

**House Challenges-** Challenges are held each term with teams organised by your Deans & House Captains. Activities include basketball, volleyball, netball, softball, indoor soccer, fat mat splat, touch rugby, etc. If you wish to issue a challenge, simply contact your House Captain or Dean. Get your team together and go for it!

## WEDNESDAY SPORT

Each term students participate in competition with other secondary schools in the Christchurch area on a Wednesday afternoon. You do not need to be an expert but know how to play. However, you do need to be enthusiastic, keen to learn and committed to playing each week. You can only play one sport on a Wednesday afternoon. House points will be awarded to all participants.

The Term 1 Summer Competition begins on Wednesday 21st February and concludes on Wednesday 27th March.

The Winter Competition begins on 15th May and concludes on 26th June, then resumes after the holiday break on 24th July. Winter Sports conclude on 21st August.

The Term 4 Summer Competition begins on 16<sup>th</sup> October and concludes on 13<sup>th</sup> November.

**To Register - Sign the registration sheet on the Sports Noticeboard outside the Sports Office.**  
**The Activity Fee can be paid into Bank account ASB 12-3240-0094759-00.**

**Deadlines stipulated by the governing body and are outside KHS control. No fee paid means no entry.**

If there are insufficient players to enter a team, you will be given the opportunity to play another sport or have your activity fee refunded.

**Uniforms-** For most sports, a KHS playing uniform will be provided. These uniforms are to be returned to your coach immediately after your game. For some sports your blue PE shorts are to be worn. Make sure you are in the correct uniform when you compete! **NO BARE FEET.**

**Transport-** Teams travel to venues by bus, mini vans or private car, departing KHS at 2.30pm sharp and returning at approx. 5.00-5.30pm, depending on traffic. Some teams can be back later than 5.30pm, depending on the venue. Belfast students can be delivered to bus stops in Belfast, if requested.

## Wednesday Summer Sports Available Terms 1 & 4

<u>Sport</u>	<u>Teacher in Charge</u>	<u>Activity Fee</u>
Cricket	Hayley Newton	\$40
Softball	Hayley Newton	\$40
Tennis	Hayley Newton	\$40
Touch	Hayley Newton	\$40
Hockey 6 aside	Hayley Newton	\$40
Indoor Football	Hayley Newton	\$40
Archery	Hayley Newton	\$80
Smallbore Shooting	Hayley Newton	\$40
Dragon Boating	Hayley Newton	\$30
Volleyball	Hayley Newton	\$40
Korfball	Hayley Newton	\$40

## Wednesday Winter Sports Available Terms 2 & 3

<u>Sport</u>	<u>Teacher in Charge</u>	<u>Activity Fee est.</u>
Badminton	Hayley Newton	\$50
Netball	Hayley Newton	Tbc
Football	Hayley Newton	\$50
Squash	Hayley Newton	\$50
Hockey	Sam Creed	Tbc
Rugby	Hayley Newton	Tbc
Table Tennis	Hayley Newton	\$50
Basketball	Dot Dixon	\$50
Archery	Hayley Newton	\$80
Smallbore Shooting	Hayley Newton	\$40

Students may inquire about sports other than what is listed. Activity fee may change but you will be advised.



KALAPOI  
High School

## School Procedures

**Absences:** If your child is absent due to sickness, please telephone or email the office or leave a message via the school app at the start of the day to advise us. An email is sent if there is no explanation for an absence. The School is bound by Ministry of Education guidelines regarding approved reasons for absence from school. Lateness is NOT acceptable.

**Uniform:** Full uniform **MUST** be worn at all times by students. Items that do not align with the School's uniform policy will be held with the Senior Leaders (SLT) or Deans and students will need to collect the item from them, at an agreed time. Ongoing issues will result in parents/caregivers being contacted by SLT or Deans.

If a student is unable to wear any correct item of uniform for a day, they will need to produce an explanatory note from a parent/caregiver. A pass will then be issued by a member of the SLT or a temporary replacement of uniform provided.

**Jewellery/Piercings/Hair:** The only jewellery acceptable with the school uniform is a medic-alert bracelet, one fine neck chain or pendant of cultural significance, and small ear studs or sleepers. Other body piercings, including nose, tongue, chin or eyebrow stud, are not permitted for safety reasons. The School reserves the right to require modification of extreme hairstyles or unnatural hair colour. All boys, from Year 9 to Year 13, are required to be clean-shaven.

**Cellphones and music devices** are only to be used in class time as directed by staff. If these are not used as required, they may be confiscated until the end of the lesson or the end of the school day, as arranged with the student. If this is repeated, parents/caregivers will be contacted by a member of the SLT or Deans.

**Appointments:** If a student has an appointment that cannot be made outside school hours, a phone call should be made to our school absence line, an email sent or a message left via the school app. If a student is late for school after an appointment or for any other reason, they must first report to the office.

**Leaving the School Grounds:** Students are not permitted to leave the school grounds at any time, unless they have an appointment and have signed out at the office.

**Spot Checks:** The office staff will, at times throughout each term, conduct 'spot checks' of phone calls and notes received. Please do not be offended if you are phoned during a spot check.



**KAIAPOI**  
High School

## **BRING YOUR OWN DEVICE (BYOD) RECOMMENDED SPECIFICATIONS FOR 2024**

As a school, we have not mandated a particular device for our students to use to support their learning. However, we have put together the following minimum specifications for a suitable device at Kaiapoi High School.

**Screen size: 11 inch or greater**

**Processor: Dual Core (Quad Core recommended)**

**RAM: 4GB**

**Built-in wireless**

**Protective hard shell carry case**

**Battery life of at least 7 hours. We have limited charging stations, to be used during break times.**

**Antivirus software: Free is okay**

**Please note:** Smart phones do not have the functionality required and are not part of the BYOD programme. The above specifications are for a laptop, which is what we are expecting students to use. If students currently have a tablet, eg. an iPad, then this is acceptable to use as a device, however students will need an external keyboard.

Brand names that should be able to meet our recommended specifications and be around a similar price are HP, Lenovo and Acer.

Please consider additional insurance, as a screen replacement can be approximately \$250.

Microsoft Office does not need to be purchased separately. The Office package will be able to be downloaded for free at the start of the year.

## *WHAT TO DO IF . . .*

### **You feel sick or have been injured**

- Go to the Health Clinic in Tawera Block. If this is unmanned, go to the student reception slide where one of the staff will ring home. There are no supplies of panadol or antihistamines at the office. If you require these regularly, the office can hold your own supply for you.
- Do not phone home on your cellphone or go home or to the sick bay unless you have first been to the student reception slide.

### **You cannot find the rest of your class**

- The class could have gone to a different classroom or be in the library. There may be a room change that the office staff can tell you about. If you cannot find them *quickly*, go to the student reception slide.

### **You have lost something**

- It is vital that you **name all your possessions clearly** - clothing, sports gear, calculators, etc.
- If you have lost something, ask at the student reception slide.
- **Money and other valuables should not be left in gym changing rooms or bags.** Hand them in to the student reception slide or P.E. teacher or sports coach for safekeeping.

### **You have a non-uniform item at school**

- If for any reason you are wearing a non-uniform item at school you must see a SLT member **first thing in the morning** (before 9am) for a Uniform Exemption or an alternative item of clothing to wear.
- Bring a note with you from a parent/ caregiver explaining the reason.

### **You need to ring home**

- The office will allow you to make urgent-only phone calls on the office phone.

### **You have a question or problem concerning school buses**

- Email [bus.controller@kaiapoi.school.nz](mailto:bus.controller@kaiapoi.school.nz)

### **You or your parents need to contact the school**

- Ring 375.5004 during school hours. Explain to the office staff member what you want and they will take it from there.

### **You are worried about a personal difficulty**

- Talk to a Guidance Counsellor or Health Nurse.
  - To see a Guidance Counsellor or Health Nurse, you need to make an appointment online, via the Student Wellbeing booking system on the KHS website.
- You should not use class time to make appointments.

### **You have a medical or dental appointment during school hours**

- Appointments should be made outside school hours if possible. If an appointment must be made in school time, bring your appointment card to school and before you leave report to the office where you will show the card to a staff member and sign out. You also need to sign back in when you return.

### **You want to play a sport**

- See the Sports Coordinator, Mrs Newton, in the sports office.

**You need to see a teacher**

- Try the classroom that you are taught in by that teacher first. Next, try the staff workroom connected to the block where that classroom is. As a last resort, go to the staffroom and knock on the door. Ask the staff member who comes to the door if the teacher is in the staff room and if they will see you.

**You want to learn a musical instrument**

- See Mr Mead, who is in charge of Music in the school.

**You are being bullied or harassed**

- See your Class Teacher, Tutor Teacher, Dean, Guidance Counsellor, or Mrs Enersen.

**You see someone causing damage or bullying, stealing or breaking school rules**

- You should report this to a staff member as soon as you can.

**You accidentally cause damage**

- You should report this to a staff member as soon as you can.

**You feel you have been unfairly treated by a teacher**

- Try politely to discuss it with the teacher (good manners always impress and will help you). If this seems impossible, see your Dean.

**You are absent from school**

- If you know that you will be away (e.g. funeral, appointment, etc.), your parent/caregiver should phone the school absence line, email the school office or send a message via the school app. The app can be downloaded from the school website, under General Information.

- If you are away through illness, your parent/caregiver should ring the absence line, email the school office or send a message via the school app early in the school day. You are expected to catch up on work missed.

- If your family wishes you to take time off school for family reasons (e.g. trip overseas), your parent/caregiver must discuss the matter with Mr Reid before the departure date.

**You feel you are not coping with a subject or are worried about your subject choice**

- See Mrs Young.

**You lose your timetable**

- Go online to the student portal on the home page of the student site of the KHS website.

**You hear a rising siren followed by a voice telling you to evacuate the building**

- This is the emergency signal. Go to the assembly area at the tennis courts, keeping clear of buildings.
- Line up quietly and wait for further instructions.

**You bring your bike, scooter or skateboard to school**

- Bike stands are provided for bikes and scooters. Students need to provide their own locks for these.
- Skateboards are stored in a box near the student slide during school hours and students will not be able to access these until after school.

## CLASS TIMETABLE 2024

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<b>Period 1</b> 9.00 - 9.55 (55mins)	<b>Period 1</b> 9.00 - 9.55 (55mins)	<b>Period 1</b> 8.55 – 9.50 (55mins)	<b>Period 1</b> 9.00 - 9.55 (55mins)	<b>Period 1</b> 9.00 - 9.55 (55mins)
<b>Period 2</b> 10.00 -10.55 (55mins)	<b>Period 2</b> 10.00 -10.55 (55mins)	<b>Period 2</b> 9.55. – 10.50 (55mins)	<b>Period 2</b> 10.00 -10.55 (55mins)	<b>Period 2</b> 10.00 -10.55 (55mins)
<b>Tutor Time</b> 11.00 -11.15 (15mins)	<b>Tutor Time</b> 11.00 -11.15 (15mins)	<b>Interval</b> 10.50 – 11.15 (25mins)	<b>Tutor Time</b> 11.00 -11.15 (15mins)	<b>Tutor Time</b> 11.00 -11.15 (15mins)
<b>Interval</b> 11.15 – 11.45 (30mins)	<b>Interval</b> 11.15 – 11.45 (30mins)	<b>Period 3</b> 11.20 – 12.10 (50mins)	<b>Interval</b> 11.15 – 11.45 (30mins)	<b>Interval</b> 11.15 – 11.45 (30mins)
<b>Period 3</b> 11.50 – 12.40 (50mins)	<b>Period 3</b> 11.50 – 12.40 (50mins)	<b>Period 4</b> 12.15 – 1.05 (50mins)	<b>Period 3</b> 11.50 – 12.40 (50mins)	<b>Period 3</b> 11.50 – 12.40 (50mins)
<b>Period 4</b> 12.45 – 1.35 (50mins)	<b>Period 4</b> 12.45 – 1.35 (50mins)	<b>Lunch</b> 1.05– 1.30 (25mins)	<b>Period 4</b> 12.45 – 1.35 (50mins)	<b>Period 4</b> 12.45 – 1.35 (50mins)
<b>Lunch</b> 1.35-2.05 (30mins)	<b>Lunch</b> 1.35-2.05 (30mins)	<b>Period 5</b> 1.35 -2.25pm (50mins)	<b>Lunch</b> 1.35-2.05 (30mins)	<b>Lunch</b> 1.35-2.05 (30mins)
<b>Period 5</b> 2.10-3.00 (50mins)	<b>Period 5</b> 2.10-3.00 (50mins)		<b>Period 5</b> 2.10-3.00 (50mins)	<b>Period 5</b> 2.10-3.00 (50mins)





# Canteen Price List 2024

EFTPOS AVAILABLE

## Interval and Lunch

Pizza	3.00
Bread Roll (Chicken or Ham) – <i>order before school</i>	4.00
Dagwood Sandwiches (Chicken or Ham) – <i>order before school</i>	4.00
Cheese Roll	2.00
Garlic Bread	3.00
Cup of Noodles	3.50
Mince Pies	4.50
Mince & Cheese Pie	4.50
Butter Chicken Pie	5.00
Sausage Roll	3.50
Sweet Chilli Chicken Roll	4.50
Toasted Satay Chicken Panini	4.50
Lasagne Topper	4.00
Chicken Topper	4.00
Steam Bun	5.00
Sushi – Teriyaki Chicken Mini Rice Ball	4.50
- Teriyaki Chicken on Rice pack	7.50
<i>Other fillings available to order before school</i>	
Choc Chip Waffle – single	1.50
Variety of Cakes and Slices	3.00
Cookie Times Biscuit	1.50
Brownie	2.50
Crackers & Cheese	2.50
Potato Chips	2.50
Popcorn	2.00
Doritos, Grainwaves	3.00
Moosies	2.00
Juicies	1.50

Variety of drinks, juices and icecreams

*Prices may be subject to change during the year.*

Pens and pencils are also available for purchase.

Also: KHS Beanies \$10.00 Caps \$15.00 Bucket Hats \$15.00

# Kaiapoi High School Health Clinic

Your Nurses are **Ali** (Tues & Fri 10am to 2pm) and **Anna** (Wed 10am to 2pm).

## For FREE and CONFIDENTIAL health services



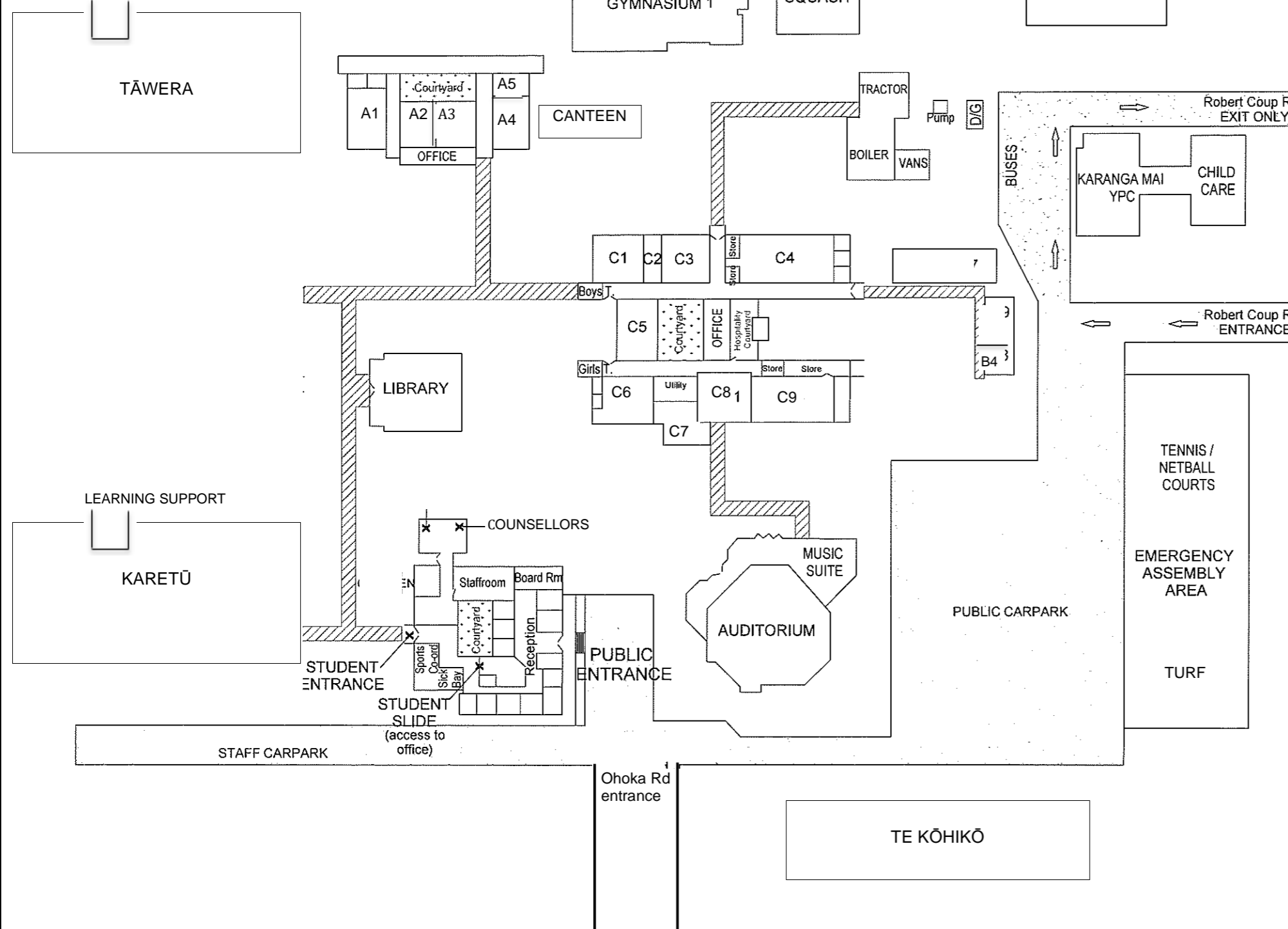
First Aid      Illness      Sports Injuries      ACC  
Weight Concerns      Exercise & nutrition  
Healthy eating plans      Asthma  
Vision & hearing concerns  
Mental health concerns/Low Mood/Anxiety  
Dental      Skin problems      Diabetes  
Headlice treatment  
Sexual health tests/Contraception/Pregnancy testing  
Alcohol /Drug issues  
Period problems      etc!

NEED TO VISIT? BOOK ON OUR SCHOOL WEBSITE  
OR JUST DROP IN ON US IN TAWERA

# KAIAPOI HIGH SCHOOL

Ohoka Road 7630, Kaiapoi.  
Ph: 03 375 5004

HEALTH CLINIC



NOT TO SCALE

OHOKA ROAD

OTAKI STREET

ROBERT COUP ROAD



## **KAIAPOI HIGH SCHOOL**

Our *core values* while in class are

### **RESPECT**

Treat others fairly  
Follow instructions  
On time, ready to learn  
Use equipment correctly

### **INTEGRITY**

Do the right thing  
Own your behaviour

### **COMMUNITY**

Contribute to group work  
Support others' learning

### **EXCELLENCE**

Be the best you can be  
Be proud of success