



**KALAPOI**  
High School

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## REPORTING TO THE BOARD GOVERNANCE POLICY

Reporting to the Board:

The principal reports to the Board as a whole and keeps it informed of the true and accurate position of the outcomes of programmes and services; financial position; and all matters having real or potential legal considerations for our school. Thus the Board is supported in its strategic decision-making and risk management. Therefore, the principal should:

- Inform the Board of significant trends, implications of Board decisions, issues arising from policy matters or changes in the basic assumptions upon which the Board's strategic goals are based.
- Inform the Board when, for any reason, there is non-compliance of a board policy.
- Recommend changes in Board policies when the need for them becomes known.
- Inform the Board of any significant issues.
- Inform the Board of any significant Health and Safety matters.
- Inform the Board of any media issues where appropriate.

Principal's report to be made up under the following headings:

- Key Performance Indicators – i.e. negotiated by the Board.
- National administration guidelines.
- Annual targets progression.
- Points of interest.