



**KAIAPOI**  
High School

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## CURRICULUM OPERATIONAL POLICY

### STATEMENT:

Kaiapoi High School offers an extensive curriculum, providing teaching and learning programmes that incorporate the New Zealand Curriculum Framework. These programmes reflect the needs of both our students and the nature of our school community. We aim through effective curriculum delivery to equip our students with a range of skills, knowledge and attitudes to prepare them to take an active and positive role in and beyond school. We believe that assessment, recognition and reporting are an important part of the learning process; they raise student awareness of their learning achievements and inform parents and caregivers about the progress and development of their children. The School's values – respect, integrity, community and excellence are reflected in the curriculum at all levels.

### OBJECTIVES:

1. The Board ensures compliance with the requirements of National Administration Guidelines 1 and 2.
2. The Board confirms that the goals for all aspects of curriculum, as stated in Strategic and Annual Plans are implemented and monitored.

### PRIORITIES:

The Board of Trustees shall include curriculum priorities in the Annual Plan. They will consult with staff about the curriculum needs and resourcing required to meet these needs.

A priority is to ensure staff have the opportunities to engage in specific relevant professional development to enable them to meet the requirements to develop, deliver and assess the curriculum. All staff are to be encouraged to model lifelong learning and to be self directed learning. E-learning and online research based learning are encouraged at Kaiapoi High School.

### REPORTING TO BOARD:

The School management will provide an annual summary report to the Board for each subject taught at the school. A report will be presented by the Head of Faculty and will have a focus based on results to date, and self-review of strategies implemented.

Each faculty report will be in two parts:

Part A

- ♦ A summary of student achievement for Years 9 and 10
- ♦ A brief summary of items of interest
- ♦ A review of the success of faculty goals and strategies implemented
- ♦ Goals and strategies for the new year.

## Part B

- ♦ A table of student achievement statistics comparing:
  - The past year with the current year for each of Years 11, 12, and 13
  - The current year against national average for school decile
- ♦ A brief summary of items of interest
- ♦ A review of the success of faculty goals and strategies implemented
- ♦ Goals and strategies for the new year
- ♦ Comment on groups of special interest e.g. Maori, Pacific Island, GATE, and special needs.

## **PROCEDURES:**

- C01 School Curriculum
- C02 Curriculum Planning
- C03 Gifted & Talented
- C04 Monitoring Student Progress
- C05 Curriculum Beyond the Classroom
- C06 Learning Beyond the Classroom
- C07 Removing Barriers to Learning
- C08 Careers
- C09 Development of Teaching Programmes
- C10 ESOL Provision
- C11 Special Education