



KALAPOI
High School

AUDIT AND SELF-REVIEW OPERATIONAL POLICY

Rationale:

The School recognises that though a process of effective self-review the quality of teaching and learning we are able to provide will continue to improve.

As part of its self-review the Board of Trustees periodically audits and reviews each of its policies to evaluate the continuing effectiveness of Board policies.

The self-review process checks the School's compliance with its policies and related procedures, current legislation and Ministry of Education requirements.

The following steps will be followed:

1. The Board, at the beginning of each calendar year, will confirm a programme for policy audit.
2. Each policy will be audited at least once in three-year cycle, more frequently if identified as required.
3. The Board will meet the annual planning and reporting requirements, as prescribed by the Ministry of Education, and will provide these reports for the School's community.

The Board will ensure that review findings lead to acknowledgement of what is going well and will, where required, lead to appropriate actions for quality assurance.